

# Northwestern Michigan Fair

## Board of Directors Meeting

May 9, 2024

1. **Call to Order:** Meeting called to order by Joe Hubbell at 7:02 pm.
2. **Pledge of Allegiance:** Led by Frank Guerin.
3. **Roll Call:** By Tom Looks
  - a. **Board Members Present:** Al Henning, Carolyne Woodhams, Clarissa Johnston, Erika Sprenger, Frank Guerin, Joe Hubbell, Milt Lewis, Molly Caminata, Sonya Youker, Tammara Sanchez, Tom Looks
  - b. **Board Members Absent:** Cody Foster, Jill Duell, Karen Zenner, Laurie Ashley
  - c. **Visitors Present:** Nicki Brown, Leslie Campbell, Robin Gildner, Sherri Forton, Amanda Wilkins, Keri Bancroft, Kathy Easter, Bud Strang, Rosali Collier, Laura Guerin
4. **Review Agenda**
  - a. **Motion 5.9.24.1:** A. Henning/F. Guerin made a motion to approve May 9, 2024 Agenda. **Motion passed unanimously.**
5. **Correspondence:** No correspondence.
6. **President's Report:** Less than 90 days until fair.
7. **Treasurer's Report:** Tammara shared the treasurer's report.
8. **Presentation & Approval of Meeting Minutes:**
  - a. **Motion 5.9.24.2:** F. Guerin/E. Sprenger made a motion to approve minutes from April 11, 2024 meeting as written. **Motion passed unanimously.**
9. **Public Comment:** No Public Comment
10. **New Business:**
  - a. No New Business
11. **4H Livestock Council:**
  - a. Keri Bancroft – Shared a sheet with registration numbers. The number of registrations are subject to change each month, and the numbers may still drop. They are hoping to have a number of stalls/pens required next month. Thank you for the Fair board members on grounds during the last work bees. Thank you to Johnson Outdoors for the help with the leaves. The next Work Bee is the 15<sup>th</sup> from 6-8:30pm and will need projects. The Rosa Arena now has a sound system installed. Working on a quote for additional sound systems and hope to have them purchased and installed before fair this year.
  - b. Joe – Spoke with Robin and MSU would like to have a meeting with us regarding the TB issue. The meeting will be Tuesday May 21<sup>st</sup> at 6:30pm at the Fair Office.
12. **Unfinished Business:**
  - a. Carolyne Woodhams – Last month shared the plaques that Charlie Brown was making for our business sponsors. Carolyne would like to get 30 of them at \$15 each. No vote is required as it is under \$500.
13. **Committee Reports:**
  - a. Frank – Working through vendor applications. Fair week contracts in progress (radios, GJ rentals, golf carts). Frank shared a schedule of events for rentals.
  - b. Molly – Nothing.
  - c. Clarissa – BASA is going to help again with the information tent. They would like to work with our vendors for meals this year. The queen participated in the Trout Festival parade and next is the Mesick Mushroom Festival.

- d. Erika – Merchandise Committee: the logo design has been completed to the Vector file. Working on getting an online store set up through Threads.
- e. Al – Had a meeting with the new rabbit superintendent and 4H species chair. Health and Welfare committee met to discuss avian flu and Tuberculosis. Asking that kids within the 10 mile radius of ground zero to have their animals tested and bring proof of the test to fair. Also discussed the issue with the lamb last year and have come up with a policy that we would like to see incorporated into the premium book. The document was shared with the Fair Board for comments, questions and discussion. **The board voted on adding the NWMI Fair Animal Code of Ethics to the Premium Book. Yes votes - 1 No votes – 9 Abstains - 0. The NWMI Fair Animal Code of Ethics will not go in the Premium Book.**
- f. Laurie – Joe shared for Laurie. The premium book needs to be proofread one more time. It will go to print this weekend. We can save about \$900 if we use a matte cover vs the gloss. The printer is a 2 week turn around. Follow up with Laurie regarding questions for Heim building.
- g. Sonya – the camping license is on the window in the campground. Reservations are coming in. Do not have a camp host yet this year. Need names for the memorial wall. Need to order Grand and Reserve ribbons.
- h. Tammara – iPads have been ordered and have arrived. Just need to be set up. Still need front gate coverages for Thursday and Friday. Still need to order wristbands.
- i. Milt – Website – please get sponsors to Milt so they can be added to the website. Winter storage is all out.
- j. Carolyne – Advertising: we are doing trifolds and radio this year. Updated policies were emailed. Social media is all good. Nobody is signed up for vows with the cows yet. Please let Carolyne know if sponsorships are received so she isn't going to the same person. Will
- k. Tom – Event sponsors have been added to the tickets. Spectrum has finished the underground work, we are waiting for the final connection to the office building and the equipment. Received an email from Spectrum Business says completion date of 6/26. Will keep following up with Spectrum. The 186 tower is coming down on the 14<sup>th</sup>.
- l. Jill – 5 new bikes are in the maintenance barn for Kids' day.
- m. Joe – Cody would like more room in the pits. Joe shared an area map of the proposed new fencing. Joe met with Straight Line Fence to get a few quotes for fencing, swing gates and roller gates. The announcer's stand is taking shape, the outside will be close to done by the end of next week. Light poles and lights have been ordered. Working on the sound system. Precision Plumbing and Heating is donating a mini split. Story Roofing is going to insulate the stand. Joe installed a new stoop on the back door of the food booth. Summit Fire Protection will be doing our fire extinguishers again this year as a sponsorship. Regarding the Secretary position: looking at a Monday, Wednesday, Friday in office day. Joe will reach out to a few individuals to see if they are interested.

**14. Adjournment:**

- a. **Motion 5.9.24.3:** E. Sprenger/C. Woodhams made motion to adjourn at 8:44 pm. **Motion passed unanimously.**